



St. Matthew's Early Education Center

Summer Child Care 2025

Admission for:	_____ Playschool (2 yrs old by June 9)	_____ Preschool (finishing preschool)
	_____ Pre-Kindergarten (finishing pre-k)	_____ Kindergarten (finishing K)
Name of Student:		
	First Name	Middle Name Last Name
Date of Birth:		Gender: () Male () Female
Address:		
	Number and Street Name	City State Zip Code
Guardian A		
Full Legal Name:		
Cell Phone:		
Cell Phone Carrier: (Please provide carrier if you would like to receive school text alerts.)		
Business Phone:		
E-mail Address:		
Mailing Address: (If different than student.)		
Status of Parents:	() Married () Divorced () Single	Applicant lives with:

SUMMER SCHEDULES and FEES

June 9 – August 15

(These prices are for the full 10 weeks of summer; this total is broken into three monthly payments.)

M-F	MWF	T/Th
\$2,880	\$1,665	\$1,086

Summer Procedures

- Please identify the schedule your child will be attending (M-F, MWF, or T/Th).
- You are committing to the full, 10-week summer program with a consistent schedule.
- **After April 14, 2025**, former EEC students that will have just completed Kindergarten are welcome to register for Summer Childcare 2025. This is based on availability as of April 14, 2025.
- Summer Childcare will be closed on Thursday, June 19th and Friday, July 4th for the federal holidays as well as Thursday, August 7th for professional development.
- Please notify the office of scheduled absences in writing at attendance@stmatthewseec.org.
- Summer spots are only available to the students who attended the 2024-2025 school year, are going to attend the 2025-2026 school year, or the specific students indicated above (after April 14th).

Medical Information

Does your child have any allergies, asthma, seizures, or chronic illness?

() Yes

() No

If yes, please identify the illness and provide documentation by June 2nd.

Are medications needed for this condition?

() Yes

() No

If yes, please provide Medication Authorization paperwork by June 2nd.

Does your child face any difficulties that may impact their learning or participation in the classroom environment?
(i.e.: speech, sight, auditory or physical challenges, or behavioral, emotional & social challenges.)

If yes, please explain below and provide the director with copies of an Individualized Family Service Plan (IFSP), an Individualized Education Program (IEP), and a copy of the schedule of early intervention or special education services.

Prices & Payments

As always, you have the option to miss school, but there will be no adjustments to tuition. Prepaid tuition is non-refundable.

Registration & deposit: A \$150 non refundable registration fee.

Summer Tuition

M-F: \$2,880

MWF: \$1,665

T/Th: \$1086

GENERAL INFORMATION

1. A **\$150 non-refundable** registration fee.
2. Monthly tuition is due by June 6, July 1, and August 1. The total summer cost for your schedule will be broken down over three equal payments.
3. Credit Card payments will be accepted through MyProcare.com. Credit Card payments will include a 2.6% merchant fee.
4. A late fee of **\$15 per day** will be applied to payments not received by the **designated due date**.
5. Your child will not be allowed to attend until tuition is paid.
6. Childcare will be closed on June 19th and July 4th for the holidays and also August 7th for professional development.

Publicity Release

A picture or video of your child taken during Summer Session at St. Matthew's EEC may be used on our website, in brochures, and in submissions to other publications for the use of "school news" or advertising. Please initial each of the following statements to which you agree:
I give my permission to:

_____ Post a picture of my child in an advertisement, article or brochure (names will not be used).

_____ I **do not** give permission for my child's image to be published.

Signature of parent or guardian

Date

PARENT AGREEMENT

By signing below, I acknowledge that I have read and understood the above statements and accept the terms for the Summer Session – 2025.

Signature of parent or guardian

Date

Child Care Permission Form

The following is a list of MSDE Office of Child Care approved basic care items. These items may be used for the prevention of sunburn, bug/insect bites, dry skin, diaper rash, and chapped lips.

These products must be brought to the child care facility in the original manufacturer's container and must be labeled with the child's name and accompanied by a signed parental authorization form. The products may only be used as directed on the label.

***Please note: If NO SIGNATURE, NO APPLICATION of product.**

SUNSCREEN

I give permission for the staff of St. Matthew's EEC to apply sunscreen to my child's skin anytime my child goes outside. I will provide a bottle of the specific brand I prefer, and I will label it with my child's name.

Signature of parent or guardian

Date

INSECT REPELLANT

I give permission for the staff of St. Matthew's EEC to apply insect repellant to my child's skin if mosquitoes are a problem on the playground or a field trip. I will provide a bottle of the specific brand I prefer, and I will label it with my child's name.

Signature of parent or guardian

Date

Diaper Rash

The following is a partial list of approved over-the-counter skin care items. I will provide a bottle of the specific brand I prefer, and I will label it with my child's name.
A&D Ointment, Balmex, Desitin, Dyprotex Ointment, Triple Paste, Zinc Oxide

Signature of parent or guardian

Date

ECZEMA/DRY SKIN

The following is a partial list of approved over-the-counter skin care items. I will provide a bottle of the specific brand I prefer, and I will label it with my child's name. Aveeno, Vaseline, Aquaphor

Signature of parent or guardian

Date

CHAPPED LIPS

Only lip balm that is non-medicated and contains no additive (i.e., flavored, colored dyes) can be used.
Such as: Blistex, Chapstick, Carmex

Signature of parent or guardian

Date